

## Milford Township

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**From:** Shoemaker, Staci [stashoemak@pa.gov]  
**Sent:** Wednesday, March 29, 2023 11:40 AM  
**To:** Roberts, Matthew; secretary@matamorasborough.com; secretary@milfordpa.org; milfrdtp@ptd.net; westfallsec@optonline.net; stewart494@gmail.com; Salmon, Cory  
**Cc:** Novatnak, Scott; Stires, Todd  
**Subject:** RE: [External] RE: Westfall Twp, Milford Twp, Milford Boro, and Matamoras Boro, Pike Co - Eastern Pike County Regional Act 537 Plan - Administrative Completeness Review

Matt,

Thank you for the quick response. All of the resubmitted materials satisfy the comments made. A full technical review of the Plan will be conducted and any comments generated will be communicated in future correspondence.

Staci

**Staci Shoemaker, EIT** | Environmental Engineering Specialist  
Department of Environmental Protection | Clean Water Program  
Northeast Regional Office  
2 Public Square | Wilkes-Barre, PA 18701-1915  
Phone: 570.826.2333 | Fax: 570.830.3016  
[www.dep.pa.gov](http://www.dep.pa.gov)

**From:** Roberts, Matthew <mroberts@hrg-inc.com>  
**Sent:** Tuesday, March 28, 2023 6:18 PM  
**To:** Shoemaker, Staci <stashoemak@pa.gov>; secretary@matamorasborough.com; secretary@milfordpa.org; milfrdtp@ptd.net; westfallsec@optonline.net; stewart494@gmail.com; Salmon, Cory <csalmon@hrg-inc.com>  
**Cc:** Novatnak, Scott <snovatnak@pa.gov>; Stires, Todd <tstires@pa.gov>  
**Subject:** [External] RE: Westfall Twp, Milford Twp, Milford Boro, and Matamoras Boro, Pike Co - Eastern Pike County Regional Act 537 Plan - Administrative Completeness Review

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Staci,

I have reviewed the comments and have attached updated Checklist, TOC, and Plan Summary.

Regarding the binders, we could not buy all of the same size binders at the store (some are 3 inch and some are 4 inch binders). As a result, the binders were not interchangeable, but the identification sheets identified which copy (1 or 2), binder # (1, 2, 3, or 4), as well as all of the content in the binder (Chapter Numbers and Appendices) in order to keep track of the two of the copies of the Plan.

Please let me know if these comments satisfy the administrative completeness review. Please feel free to reach out if you would like to discuss further.

Best,  
Matt

Matthew Roberts, E.I.T.  
Staff Professional I

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

### Article III Special Events

[Added 9-19-2017 by Ord. No. 451]

#### § 88-18 Approval requirements; fee.

[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I)]

Special events, as hereinafter defined, shall be permitted after review and approval by the Borough Council, which shall grant approval in the form of a resolution. The application for a special event must be submitted no later than 30 days prior to the first day of the event and at least two weeks prior to the next scheduled Borough Council meeting. Each application should be accompanied by a fee per the fee schedule as established by the Borough Council. Applications submitted less than 30 calendar days prior to the proposed event may be approved, but must include an additional late fee and the Council reserves the right to deny any application not timely submitted. The approval for the event is good for up to 30 days if the event has to be postponed.

#### § 88-19 Definitions.

As used in this article, the following terms shall have the meanings indicated:

##### SPECIAL EVENT

A parade, concert, show carnival, circus, fair or similar event proposed to take place on a lot or on premises for which no zoning permit has been issued for such activities on a regular basis. Such special event must be sponsored by and for the benefit of a church, fire company, ambulance corps, chamber of commerce, civic club, little league or similar nonprofit organization which is either located in the Borough, or which benefits the Borough community; said benefit to be determined by the Borough Council in its discretion.

**Commented [JD1]:** Do we want to allow Borough businesses to be exempt from the need to have a sponsoring non-profit?

#### § 88-20 Standards and limitations.

- A. The maximum time period for such an event shall be three days and no permits shall be issued to any one organization for more than three such events in any one calendar year.
- B. All activities other than parades, carriage rides, bicycle events and other events to be approved by the Council which may take place on the streets of the Borough, shall occur on a lot or lots in the Commercial District or on a park or ball field owned by the Borough when the Council, at a regularly scheduled or special meeting, authorizes such use.
- C. The sponsoring organization/business shall make adequate arrangements for security, parking, traffic control, garbage and trash collection, sanitary facilities, noise control, etc., as approved by the Council.

Street/Alley	Location	Priority	Estimated Cost	Actual Cost	Comments/Notes
Broad St	Columns to Kiger Park	A	\$15,000.00		Triangle only
5th street	George to John	A	\$25,000.00		
6th Street	Harford to W Ann	A	\$25,000.00		
3rd Street	E High to Ann	A	\$50,000.00		By ballfield-2 sections
Strawberry Alley	Apple Alley to Catharine St	A	\$20,000.00		Mix of pavement and dirt
Apple Alley	3rd to Strawberry Alley	A	\$20,000.00		
Pear Alley	7th to Currant Alley	A	\$20,000.00		Alley issue vs parking lot issue?
Blackberry Alley	Mulberry Alley	A	\$10,000.00		Small piece at intersection of alleys
Elderberry Alley	Catharine St to Apply Alley	A	\$20,000.00		Paved but in very poor shape
DPW Parking Lot					Currently unpaved-Can we use Street Imp \$?
<b>Subtotal A's</b>			\$225,000.00		
Sarah Street	5th to Broad	A-	\$25,000.00		To add speed hump?
Ann Street	6th to 7th	A-	\$25,000.00		Potholes-Add speed hump
Peach Alley	5th to Courthouse	A-	\$40,000.00		Next to DPW building
<b>Subtotal A's</b>			\$90,000.00		
5th Street	Ann to High	B	\$50,000.00		In front of Ann Street Park-2 sections
Cherry Alley	Broad to Blackberry	B	\$20,000.00		Adjacent to Boro parking lot
James Street	7th to 8th	B	\$25,000.00		Moderate disrepair
4th Street	E John to George	B	\$25,000.00		
2nd Street	By Kennedy Triangle Park	B	\$20,000.00		
MPD Parking pad	High/Broad	B	\$10,000.00		To consider extra paving Boro PD-Can we use Street imp \$?
<b>Subtotal B's</b>			\$150,000.00		
<b>TOTAL ALL</b>			\$465,000.00		
<b>Alley's Removed</b>					
Cherry Alley	6th Street to Currant Alley	A	\$20,000.00		Unpaved-Gradual merge w/curbs
Plum Alley	Blackberry to Broad	A	\$20,000.00		Unpaved/Full of holes
Chestnut Alley	8th to 9th	A	\$40,000.00		Unpaved Really bad shape
<b>TOTAL Alley's Removed</b>			\$80,000.00		
<b>Unpaved Alleys</b>					
Chestnut Alley	From 8th to 9th				Unpaved
Huckleberry Alley	From Chestnut to James				Unpaved-In good shape
Raspberry Alley	From George to Cherry				
Cranberry Alley	From Apple to Catharine				Unpaved -In good shape
Cranberry Alley	From Catharine to E. High				Unpaved-In good shape
Plum Alley	From 5th to Raspberry				
Currant Alley	From W. John St to driveway				
Cherry Alley	From 6th to 5th				
Blackberry Alley	From Mulberry to Dead End				
4th St. Extension	4th St turns into John				
Brooke Hill Rd.	Bottom of 3rd to Dead End				
Cherry Alley	From Elderberry to 6th				