

**Borough of Milford
111 W. Catharine St.
Milford, Pa. 18337
(570) 296-7140**

REGISTRATION OF EXISTING USE- MULTIFAMILY DWELLINGS

PROPERTY ADDRESS: _____

LOT# _____ **TAX ID#** _____ **NO. OF UNITS** _____

Approximate Year Built: _____ **Number of Floors:** _____

NUMBER OF BEDROOMS PER UNIT: _____
(Example: 1 with 2; 2 with 1)

NUMBER OF BATHROOMS: Full _____ $\frac{3}{4}$ _____ $\frac{1}{2}$ _____

MIXED/COMMERCIAL: Yes/No _____ **Number of Commercial Spaces:** _____

BASEMENT: Yes/No **Finished:** Yes/No **Is this area a separate unit?** Yes/No

ATTIC: Yes/No **Finished:** Yes/No **Is this area a separate unit?** Yes/No

GARAGE: Yes/No **Is there living area in or above the garage:** Yes/No

TYPE OF SEPTIC: Tank Size _____ **Field Type:** Cesspool/ In-ground/ Mound

Type of Heat: Oil ___ Gas ___ Electric ___ Other ___

Size of Lot: _____ **Acres/Feet** **Driveway size:** _____ **Cars**

Is this a corner lot? Yes/No

PROPERTY OWNER NAME: _____

PROPERTY OWNER ADDRESS: _____

PROPERTY OWNER PHONE NUMBER: _____

TO THE BEST OF MY KNOWLEDGE, ALL THE ABOVE INFORMATION IS ACCURATE AND TRUE AS OF DECEMBER 1, 2016

Property Owner Signature & Date: _____

Zoning Officer Signature & Date: _____

Approved _____ **Denied** _____ **Reason for Denial** _____

FEE PAID: \$ _____ **DATE PAID:** _____

This registration is being done in accordance to letter of the Milford Borough Council requiring registration of all multi-family dwellings in the Borough of Milford no later than December 1, 2016, and which have been in existence since at least December 1, 2015. All dwellings which are registered by December 1, 2016 will be given tax amnesty for any prior taxes not assessed.

Failure to register will be considered a violation of local and state codes concerning multi-family dwellings, and action will be taken to bring the property back into compliance.

This may consist of converting back to a single family dwelling, restitution of back taxes, fines which could be compounded daily, or all of the above.

Within 30 days of receipt of the violation notice, the property owner has the right to appeal. Notice of appeal is to be sent to the above address. Hearings and any subsequent appeals related to this certificate shall be conducted pursuant to the Act of Dec. 2, 1968, 2 Pa C.S.A. Section 551-555 et seq., known as the "Local Agency Law".